



## MY COMMUNITY CONCIERGE™ *PREFERRED VENDORS PROGRAM*

Harmony, a WTS International managed community, is pleased to extend this invitation to you to join our community concierge program as our Preferred Vendor. WTS International is a leading lifestyle management company focused on delivering exceptional management, design, and consulting services for lifestyle communities, spas, athletic and tennis facilities, and leisure complexes of all types and sizes throughout the United States and abroad. The selection of exceptional vendors to provide high quality products and services to WTS International “WTS” affiliated properties and their constituents are one of the most critical components of our on-going management process. We consider our vendors to be our partners in providing uncompromising service to our clients and have developed a mutually beneficial relationship with selected vendors.

### WHAT IS MY COMMUNITY CONCIERGE™?

My Community Concierge™ is a concierge program at Harmony and is a service-based program whose primary focus is to provide residents with an opportunity to enhance, simplify, and organize their lives through a personalized, dedicated concierge program. By establishing preferred vendors, we are able to target and refer specific products, services, and experiences while passing along incentives to utilize selected preferred vendors.

### HOW DOES IT WORK?

Our concierge program is a referral based program linking you to community residents interested in your business or service. Residents will arrange for services to be scheduled with payment made directly to you. Our Concierge Associates will follow up to ensure that the work was done timely and professionally and maintain a “scorecard” that will help us to assure our Residents we are making the best recommendations.

### SAMPLE LIST OF SERVICE PROVIDERS

Below is a sample list of vendors that may be interested in the preferred vendor program:

Pet Sitting/Walking	Air Duct Cleaning	Appliance Repair
Dry Cleaners	Attorneys	Banking
Bath & Kitchen Remodeling	Cable Television	Car Washing
Carpeting	Carpet Cleaning	Dining
Cleaning - General	Closet Organizer	Limo Services
Electrical	Financial Consultant	Security Systems
Floor Coverings	Flowers & Gifts	Garage Doors
Gutter Installation & Cleaning	Handyman	Heating & Air Conditioning
Home Staging	Massage Services	Insulation & Energy Consultant
Interior Design	Internet Services	Lawn/Landscaping
Locksmith	Travel Agents/Packages	House Sitting
Private Chefs	Movers	Notary Services
Painting	Pest Control	Plumbing

**PROGRAM BENEFITS**

Our Preferred Vendor Program offers our partners with an opportunity to leverage relationships within the local community. We offer a two tiered program of involvement with associated benefits.

<b>BENEFITS</b>	<b>PREFERRED</b>	<b>PLATINUM</b>	<b>DIAMOND</b>
Your company featured on the Preferred Vendor List and On-Site Concierge Menu	✓	✓	✓
Participation in quarterly email blast to residences within the community		✓	✓
“Vendor Spotlight” feature in our monthly community newsletters		✓	✓
Opportunity for Company to be a featured sponsor of one Community Festival. (Banner/Logo placement as applicable)		✓	
Opportunity for Company to be a featured sponsor for 4 Harmony Community Festivals. (Banner/Logo placement as applicable)			✓

<b>CRITERIA</b>	<b>PREFERRED</b>	<b>PLATINUM</b>	<b>DIAMOND</b>
Recognized by Harmony as a trusted and valuable partner	✓	✓	✓
Residents must receive preferred pricing of at least 10% in discounts or benefits	✓	✓	✓
Maintain General Liability Insurance in the amount of \$1 million (as applicable)	✓	✓	✓
Provide members, residents and guests with superior service	✓	✓	✓

**WTS PREFERRED VENDOR APPLICATION**

To join, please complete the application below and return to our Concierge Department via fax 407-891-1620 or via e-mail at [concierge@harmonyfl.com](mailto:concierge@harmonyfl.com). If your application is approved, this application will act as the contracted agreement between you (the vendor), WTS, and Harmony.

**VENDOR / SUPPLIER INFORMATION**

**Company Name:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

Select the vendor type your company would like to be considered for:

- Preferred Vendor annual \$99       Platinum Vendor annual \$229       Diamond Vendor annual \$399

*\*Be sure you have reviewed the Selection Criteria prior to selecting*

**Type of Service/Product to be provided:**

**Community Benefit, Discount  
or Preferred Pricing Offered:**

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**Executive Signature:**

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**APPROVAL (INTERNAL USE ONLY)**

- Approved       Not Approved

## CONFIDENTIALITY & NON SOLICITATION AGREEMENT

This Confidentiality and Non- Solicitation Agreement ("Agreement") is made and entered into this \_\_\_ day of \_\_\_\_\_, 200\_\_, by and between WTS International, Inc. ("WTS" or the "Company") and \_\_\_\_\_ ("Vendor").

### WITNESSETH:

**WHEREAS**, Vendor shall come into the possession of confidential and proprietary information of WTS as hereinafter defined, and the parties are desirous of protecting the dissemination and use of said information on the terms and conditions hereafter set forth.

**NOW, THEREFORE**, in consideration of the mutual covenants and representations hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant and agree as follows:

### Confidential Information:

(a) "Confidential Information" shall mean, include and refer, but shall not necessarily be limited, to: client and prospective client lists, operating policies, manuals, brochures, management methods and techniques, technical information, designs, drawings, processes, systems, procedures, know-how, improvements, price lists, financial information, statements and other data (whether of WTS or a client or prospective client of WTS), and other information, which may be used in the Company's business.

(b) Vendor agrees to use the Confidential Information exclusively for the benefit (and not to the detriment) of WTS and its clients, and solely in accordance with the strict limitations of the engagement of Vendor. Vendor agrees to take all precautions necessary to safeguard the Confidential Information from disclosure to any person or entity other than affiliates of WTS. Vendor shall maintain the strict confidentiality of such information during his, her or its relationship with WTS.

**Non-Solicitation:** WTS client information is not provided for the purposes of solicitation, but solely for the upkeep of records. Any and all information must be approved and distributed through the WTS Corporate Office on behalf of the Vendor.

**Client Termination:** At such time as the relationship with a WTS client expires or terminates any privileges or discounts negotiated by WTS on behalf of our clients shall be immediately discontinued to that client the first day of the next month of notification.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the day and year first above written.

### WTS INTERNATIONAL, INC.

By: \_\_\_\_\_

Its (Title): \_\_\_\_\_

### VENDOR

By: \_\_\_\_\_

Its (Title):

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